

## **Registered Nurse – Pediatric Allergy and Immunology**

### **Division of Allergy & Immunology Department of Pediatrics**

The Division of Allergy and Immunology in the Department of Pediatrics at Columbia University Medical Center and the Morgan Stanley Children's Hospital is recruiting a full time Registered Nurse to support the Allergy and Immunology Program. The Registered Nurse will be responsible for coordinating, managing and performing oral food challenges as well as being a food allergy educator.

Some of the duties are as follows:

- Provide patient education-review emergency action plan and perform epipen training, basic food avoidance measures. environmental avoidance, asthma MDI teaching and review of asthma action plan, etc.
- Office spirometry
- Office skin testing-prep, place, and obtain results for interpretation
- Place patch testing and allergy skin testing
- Administer shots and vaccines
- Manage patient lab results, which involves signing off on all normal test results and escalating all abnormal to the Physicians' attention
- Pre-authorization for supplies and medications as needed
- Assist the Physicians in the exam room when needed, coverage for MA
- Perform requested tests on patients as directed by MD, medication or vaccine injections and document as appropriate.
- Prepare and label specimens with clinical data and document when needed
- Responsible for adequate patient/parent education such as self-injections
- Obtain lab reports as needed for providers, file lab reports in the computer system
- Triage all patient phone calls to appropriate parties and cover service calls.
- Enter patient data into EMR system and maintain patient database consistently
- Contact pharmacy for patient prescriptions, refills etc...
- Forward test results to referring physicians and patients/their parents as requested
- Educate patients and their parents about medications dose and schedule
- Communicate with patients and their parents about laboratory tests results and providing answers for their questions.
- Adhere to all applicable HIPAA, billing compliance and safety guidelines.
- Perform miscellaneous duties as assigned.

Candidate must have a current license to practice in New York, must have a baccalaureate degree in Nursing, as well as, a minimum of 3 years of experience in Pediatrics. Candidate should have excellent interpersonal, oral and written communication skills. Bilingual Spanish is a plus.

The Morgan Stanley Children's Hospital is among the finest children's hospitals in the United States. The medical and surgical complexity of the patients cared for are among the highest in the US and the cutting edge clinical programs led by our faculty draw patients from the region, the nation and increasingly from around the world.

A world-renowned research university in New York City, Columbia's success is the result of a diverse workforce coming together to help shape the future. Apply now to become a part of this team. Columbia University is an equal opportunity employer. Competitive salary and benefits are offered commensurate with experience.

Interested applicants should send their resume and three references to Lubna Shamsi at [lbs2114@cumc.columbia.edu](mailto:lbs2114@cumc.columbia.edu).